



## Castlegar & District Public Library

1005 Third St Castlegar, BC V1N 2A2

Tel: 250-365-6611 Fax: 250-365-7765 <http://castlegar.bclibrary.ca/>

The Castlegar & District Public Library is seeking Summer Reading Club Coordinators to foster a love of reading, spark creativity and provide an activity rich opportunity for children this summer.

Dates: June 22<sup>nd</sup> to August 14th: 30 hours/week, 6 hours/day

Wage: \$14.60 plus 13% in lieu of benefits

### Duties

- Plan, organize and implement our online 2020 BC Summer Reading Club program for children aged 3 – 14
- Create a welcoming club space with murals for filming online programs
- Promote the program through social media and advertising
- Plan weekly programs, virtual special guests, take home crafts and games for all age groups

### Qualifications

- Completion of grade 12
- Between the age of 16-30
- Full-time post secondary student returning to full time studies in Fall 2020

### Abilities & Experience

- Confident communicator
- Experience working with children
- Mature, reliable and responsible
- Strong organizational skills and time management skills
- Ability to work effectively as a member of a team
- Energetic with an ability to create a welcoming environment for young people
- Knowledge of filming and editing videos – My idea, not Nelson's.
- Comfortable with technology and online tools for delivery and promotion of services (Facebook, Zoom, Canva, Instagram, Tik Tok, etc.)
- Arts/crafts, drama or storytelling skills
- A love of reading and libraries.

The Castlegar Public Library invites applications from all qualified individuals. The Library is committed to employment equity and diversity in the workplace and welcomes applications from visible minorities, aboriginal people, persons with disabilities, and persons of any sexual orientation or gender identity.

Please submit a resume to the Castlegar & District Public Library by June 1st by email: [lzaytsoff@castlegarlibrary.com](mailto:lzaytsoff@castlegarlibrary.com) or in person.

### **Contact Information:**

Laura Zaytsoff  
Children's, Youth, and Outreach Librarian  
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