



**Date:** \_\_\_\_\_ **Name of Resident:** \_\_\_\_\_

**Your Name:** \_\_\_\_\_ **Your Phone Number:** \_\_\_\_\_

**Your Address:** \_\_\_\_\_

On October 5 2020, the Ministry of Long Term Care issued a Visiting Policy that took effect October 7, 2020. As per this policy, LTC Homes require a written request to the Home to be designated as an Essential Caregiver. Homes are required to have a procedure for documenting caregiver designations.

### **What is an Essential Caregiver?**

An essential caregiver must be at least 18 years of age. The caregiver must be providing direct care to the resident they are coming into the Home to see. The decision to designate an individual as an essential caregiver rests entirely with the resident or their substitute decision-maker (as appropriate). Examples of essential caregivers could include family members, privately hired caregiver, paid companion etc.

There is a maximum of 2 essential caregivers that can be designated per resident at a time. This designation must be completed in writing to the Home in advance.

A resident or their substitute decision-maker (as appropriate), may change a designation in response to a change in the resident's care needs that is reflected in the plan of care; availability of a designated caregiver (either temporary or permanent, i.e. due to illness).

Please check the appropriate box(es) below for your situation.

### **I want to be designated as an Essential Caregiver to:**

- ☐ Support resident during meal time
- ☐ Support resident's mobility
- ☐ Support resident with their personal hygiene
- ☐ Provide cognitive stimulation
- ☐ Support the resident's communication
- ☐ Provide meaningful connection

I understand in my role as an essential caregiver I am permitted into the Home following confirmation of a negative COVID test within 2 weeks of every visit, and confirmation of passing the active screening tool prior to each visit.

Where the area has not been identified as having higher community spread AND the Home is not in an outbreak a maximum of 2 caregiver per resident may visit at a time.

Where the area has been identified as having higher community spread or the home IS in an outbreak, a maximum of 1 caregiver per resident may visit at a time.

If a resident is self-isolating or symptomatic, a maximum of 1 caregiver may visit that resident at a time.

**NOTE:** A caregiver may not visit any other resident or LTC Home for 14 days after visiting a LTC Home in an outbreak or after visiting a self-isolating or symptomatic resident.

**Please complete this document and return via email to:**

Bobbie-Joe Blackburn: [bblackburn@lennox-addington.on.ca](mailto:bblackburn@lennox-addington.on.ca)

Or fax to: 613-354-7387

Or: drop off to the Screener at our front door.

Commencing October 19 2020 we will only permit essential caregivers into the Home who have completed this document and returned it to the Home.

Thank you in advance for your cooperation.

Should you have any questions please do not hesitate to call during business hours and we will direct your call to the appropriate person.

Thank you,

Angela Malcolm  
Director, Long Term Care Services