

# WELCOME BACK!

## Building Re-Opening Guidelines

-updated August 26, 2020



## We are Happy to Welcome the Community Back to the East Islip Public Library!

The Library opened on Monday July 20, 2020, and is now in Phase 3 of our service plan. Lobby Pick-Up and Virtual Programs will continue.

We have resumed our regular hours:

- Monday – Thursday: 9am – 9pm
- Friday: - 9am – 6pm
- Saturday - 9am – 5pm

To ensure that everyone may continue to enjoy the Library in a respectful & responsible manner, please adhere to the following:

- All staff, patrons, and guests over the age of two must wear face coverings. Those without a face covering will not be permitted inside the Library.
- Keep a 6-foot distance between you and another person, wherever possible.
- Limit your time in the Library to no more than 1 hour whenever possible.
- Follow our signage for patron “traffic” flow, which will help keep a 6-foot distance in our stacks.
- If you have any signs of illness, have been sick within the past 24 hours, have tested positive for COVID-19 in the past 14 days, or have knowingly been in contact with someone confirmed or suspected of having COVID-19 within the past 14 days, please stay at home.

For your protection, we have prepared the following measures:

- Due to health and safety concerns regarding COVID-19, the Library will *only* accept returns in the book drop.
- Returned items (books, DVDs, etc.) will be quarantined for 72 hours before they are re-shelved.
- Protective barriers have been installed at service desks.
- Installed hand sanitizer stations in the building.
- Limited public seating.
- The number of public computers has been reduced and there is a 1 hour limit.
- Toys, puzzles, games, iPads, and other loose items have been temporarily removed from the Children's Department.
- No activities, meetings, events, programs, group gatherings of any kind, or tutoring for now.
- Meeting Rooms and Program Rooms are currently closed to the public.
- Quiet study rooms will be open to the public, with limited seating, on the second floor beginning August 31. There is a time limit of 2 ½ hrs. as the rooms will be cleaned and disinfected every 2 ½ hrs. Masks covering mouth and nose are required at all times while in these study spaces as well as throughout the library. Thank you for your cooperation.

In addition:

- All staff are wearing face masks.
- Library of Things, which for now includes *only* the Wi-Fi mobile hotspots, will be wiped down with disinfectant after they are returned.
- At this time, we will not be accepting donations of books, dvds, or any other items.
- We have heightened our cleaning and disinfecting of bathrooms, as well as surfaces such as desks, keyboards, doorknobs and railings.
- In addition to multiple daily cleanings, we thoroughly clean the library every night.

**We are continually reviewing and implementing state and county guidelines.**

**These protections will be in place as long as there are social distancing requirements.**

**Although the Library will be operating differently during this time, we are committed to providing Our Community with the best customer service. We thank you for your patience, cooperation and ongoing support and look forward to seeing you soon!**