Cora J. Belden Library

# Library2Go Take Out Service

Request items with your library card and pick them up when ready!





#### **STEP 1- Request an Item**

Place your holds online using our catalog at <a href="www.rockyhillct.gov/library">www.rockyhillct.gov/library</a> or call us at 860-258-7621 ext 4. Not sure what you want? Call us for help or for recommendations at 860-258-7621 ext 4. We are also available via online chat.



#### STEP 2- Schedule a Pick up Date

Wait for an email or phone call from us letting you know your items are ready. Call us at 860-258-7621 ext 2 with your library card number, let us know when you would like to pick them up and we will get them packaged for take out.



## **STEP 3- Pick up Your Items**

Call 860-258-7621 ext 2 when you arrive in our parking lot. Give us your last name and the last 4 digits of your library card and we'll place your items on a table in our front foyer for you to take. ENJOY your items!



### **STEP 4- Return all Items to our Book Drops**

All items must be returned to the outside book drops. Items will remain on your card for a longer period of time due to quarantining requirements. No fines will be assessed because of this.

Don't forget - we also have thousands of <u>electronic items</u> available via your Rocky Hill Library Card.

#### PICKUPS ARE CURRENTLY AVAILABLE:

Monday-Wednesday: 9:30am- 7:45pm, Thurs-Friday 9:30am- 4:45pm Saturday: 9:30am- 4:45pm