



The Wethersfield United Methodist Church
Preschool

150 Prospect Street
Wethersfield, CT 06109
(860) 529-2025, Ext. 124

Beth Warweg
Director

Stephanie Anderson
Assistant Director

January 7, 2021

Dear Families,

We are having an exciting, fun-filled time at our Preschool this year and are looking forward to what lies ahead! We appreciate your interest in our school and eagerly anticipate spending many happy hours with your children.

We have updated our online registration packets to print and complete at home through our website at www.wethersfieldchurch.org. Simply click on the Preschool tab from the church's main page and click again on the enrollment tab. If you prefer to have us mail a packet to you instead, please do not hesitate to call us and we would be happy to do so.

On completing the packet, please be sure to **fill it out in its entirety, both the front and back of each page in the packet**, and sign your name in the numerous places where your signature is required. A completed registration packet, along with the **\$100 non-refundable deposit**, completes the initial registration process and will guarantee your child's placement in our preschool. **This deposit is applied toward payment of the tuition cost for the 2021-22 school year**. The completed registration packet may either be returned by mail or dropped off at the preschool's mail slot located at the church office front door. Registration for the 2021–2022 school year will begin on January 13, 2021. You will receive a virtual tour that afternoon by email, if you have provided one to us. The link for the tour will continue to be made available throughout the summer. Applications will be accepted until all classes are filled. **In order for your child to begin school in September, a current Early Childhood Health Assessment Record must be on file at the preschool by September 1, 2021.**

At this time, you may also register your child for enrollment in our Enrichment Programs (Little Explorers, Creative Arts+, and the PLUS Program). A **\$50 deposit per Enrichment Program** will reserve a place for your child in these classes. Please know these classes will be based on enrollment minimums, and therefore, we are not able to guarantee these classes will be offered until later in the registration process. **If you are considering enrolling your child in the PLUS Program, Creative Arts+, or Little Explorers, please note that past experience indicates that these programs tend to fill quickly.**

All applications are processed in the order in which they are received and the children will be enrolled accordingly. At times, a class will fill quickly. If your registration arrives after a class has filled, your child will be placed on a waiting list, and you will be notified by the preschool.

We are truly proud of our Preschool and feel we have a uniquely loving, wonderful program to offer you and your children. We look forward to meeting you and having you and your family become a part of our preschool family! Thank you for your interest in WUMCP. If you need additional information, please contact Beth Warweg or Stephanie Anderson (860.529-2025, Ext. 124). Our website is www.wethersfieldchurch.org (click preschool) or check us out on Facebook.

Very truly yours,

The Wethersfield United Methodist Church Preschool Staff

Date Application Received _____

**THE WETHERSFIELD UNITED METHODIST CHURCH
PRESCHOOL**

150 Prospect Street, Wethersfield, CT 06109

Telephone 860-529-2025, Ext. 124

Application for Admission 2021–2022 School Year

Please print

Child's Name _____ Male _____ Female _____

Address _____

City/State/Zip _____ Telephone _____

Name to call child _____ Date of birth ____/____/____

Name you would like your child to recognize and learn to write _____

What is the primary language spoken at home? _____

Father's Name _____ **Home Phone** _____

Home Address _____ **Occupation** _____

Place of employment _____ **Work phone** _____

Work address _____ **Cell phone** _____

Mother's Name _____ **Home phone** _____

Home Address _____ **Occupation** _____

Place of employment _____ **Work phone** _____

Work address _____ **Cell phone** _____

E-mail address (Please print clearly) _____

How did you hear about our school? _____

Please circle – I **DO/DO NOT** want my student's information: name, parents' name, address, and telephone number placed on a list that will be distributed to the parents in my child's class.

Name, age & sex of other children in your household _____

Has your child had any previous group experience? (i.e. preschool, play group, etc.) (Yes/No) Explain _____

Children must be toilet trained prior to starting school in September (to be able to pull up and down underwear/pants/skirts and to independently clean themselves.) _____ **Please initial**

Explain what you hope your child will gain from the preschool experience.

Briefly, describe your child's strengths _____

Weaknesses _____ Right handed/Left handed? **R** **L**

Speech/language skills_____

Relationships with other children_____

Holds pencil correctly ____Yes/No____ Uses scissors correctly ____Yes/No____

Is there anything about your child's behavior that concerns you? (Yes/No) Explain_____

Has your child received any early intervention services? (Yes/No) Explain_____

Are there any special learning needs that your child has that we should be aware of (i.e. attention span, inability to sit still, etc.)? (Yes/No) Explain_____

Does your child have any physical limitations or concerns? (Yes/No) Explain_____

Is your child currently taking prescription medication? (Yes/No) Medication/Dosage_____

Would you be interested in participating in a Parent Volunteer Committee (assisting preschool staff with a variety of tasks) (Yes/No)

Dismissal Information

Are there any special concerns regarding custody of your child? (Yes/No) Explain_____

Are there any specific individuals who are **not allowed** to pick up your child from school? (Yes/No)

Name_____ Relationship_____

Name_____ Relationship_____

In addition to the child's parents, permission is given for the following person(s) to pick up my child:

Name_____ Relationship to child_____ phone_____

Name_____ Relationship to child_____ phone_____

If someone other than the persons listed above will be picking up my child, I will send a written permission slip stating the name and relationship of that individual.

Proof of identification will be required prior to dismissing any child to persons stated on written permission slips.

Enrollment in The Wethersfield United Methodist Church Preschool is complete upon receipt of:

___ Signed Application

___ Completed Student Information Sheet

___ Signed Tuition Contract

___ Signed Media & Photograph Release Form

___ Signed Emergency Medical Permission Form

___ Current **Early Childhood** Health Assessment Record

___ Paid deposit. Please make checks payable to WUMC Preschool.

Signed_____
(May be signed by either parent or legal guardian)

Date_____

**Wethersfield United Methodist Church Preschool
Tuition Contract 2021-2022**

*****TUITION RATES ARE BASED ON A 35-WEEK SCHOOL CALENDAR*****

I (We) agree to pay the tuition as follows: (Please check off program choice)

☐ **3 YEAR OLD PROGRAM – \$1,764.00 TOTAL**

Tues. & Thurs. 8:45 – 11:15 am

June 1st payment - **\$554**

October 1st payment - **\$554**

February 1st payment - **\$556**

**\$100 Non-refundable deposit with application
applied to tuition total**

☐ **4 YEAR OLD MORNING PROGRAM – \$2,000.00 TOTAL**

Mon., Wed., & Fri., 8:45 – 11:15 am

June 1st payment - **\$633**

October 1st payment - **\$633**

February 1st payment - **\$634**

**\$100 Non-refundable deposit with application
applied to tuition total**

☐ **4 YEAR OLD AFTERNOON PROGRAM – \$2,315.00 TOTAL**

Mon., Tue., Wed., & Thurs., 12:00 – 2:30 pm

June 1st payment - **\$738**

October 1st payment - **\$738**

February 1st payment - **\$739**

**\$100 Non-refundable deposit with application
applied to tuition total**

☐ **Pre-KINDERGARTEN PROGRAM – \$2,315.00 TOTAL**

Mon., Tue., Wed., & Thurs., 12:00 – 2:30 pm

June 1st payment - **\$738**

October 1st payment - **\$738**

February 1st payment - **\$739**

**\$100 Non-refundable deposit with application
applied to tuition total**

OPTIONAL ENRICHMENT PROGRAMS REGISTRATION

<u>Creative Arts+</u>	<u>Pending Availability</u>	<u>PLUS Program</u>	<u>Little Explorers</u>
\$1,473.00		\$1,473.00	\$898.00
<u>Mon. & Wed. AM</u>	<u>Mon. & Wed. PM</u>	<u>Tues. & Thurs.</u>	<u>Tues. & Thurs.</u>
8:45-12:00	11:15-2:30	8:45-12:00	11:15 – 1:15
\$50 Deposit Rec'd_____	\$50 Deposit Rec'd_____	\$50 Deposit Rec'd_____	\$50 Deposit Rec'd_____

As outlined in this contract, I (We) agree to the following terms:

1. Tuition can be paid in full any time prior to February 1, 2022. Tuition must be paid in full as noted on individually signed payment plan agreements.
2. There will be a \$15.00 service charge for all returned checks.
3. As a policy, we do not offer reductions in tuition for absences or withdrawals. However, reimbursement for individual circumstances may be considered.
4. The Preschool reserves the right, at any time, to request the withdrawal of any student if his/her presence is detrimental to the health or progress of other pupils. In such cases, a pro-rated refund of tuition will be made.
5. Tuition payments must be up to date in order for students to attend classes.

Signed _____ Date _____
(May be signed by either parent or legal guardian)

Print Name _____

A COPY OF THIS CONTRACT WILL BE ON FILE AT THE PRESCHOOL.
PARENTS WILL BE PROVIDED A COPY OF THIS CONTRACT.

Wethersfield United Methodist Church Preschool
150 Prospect Street, Wethersfield, CT 06109
(860) 529-2025, Ext. 124
2021-2022

EMERGENCY MEDICAL PERMISSION FORM

IN CASE OF EMERGENCY: Staff will call 911

I hereby give permission for the Preschool staff to assess the situation and administer first aid. I also give permission for my child _____ to receive emergency medical treatment by Emergency Medical personnel (EMT) if necessary.

I give permission for my child _____ to be transported to and receive emergency medical treatment at the nearest available hospital, if necessary. My hospital of choice would be _____.

Physician _____ Phone _____

Dentist _____ Phone _____

In the event of a medical or other emergency and the parents cannot be reached, the staff is instructed to contact

Name _____ Phone _____

Relationship to child _____

Name _____ Phone _____

Relationship to child _____

Please note any special health problems, disabilities, serious illnesses or accidents, physical handicaps, vision or hearing impairments, allergies, sensitivities, etc. of which the school staff should be made aware.

Do these conditions require any special treatment? Explain _____

Signature of parent/legal guardian _____

Print Name _____ Date _____

Date_____

Student Information Sheet
(2021-2022)

Student Name_____

Address_____

Date of Birth_____ Allergies _____

Parents Name(s) _____

Home Address_____

Home Phone_____

Mother's Cell Phone _____ Father's Cell Phone _____

Name & Phone number to be called first in an emergency:_____

E-mail address (please print clearly)_____

Father's Employer_____ Work Phone_____

Work Address_____

Mother's Employer_____ Work Phone_____

Work Address_____

Child's Physician_____

Physician's Address & Phone_____

Emergency Contact (other than parents)

Name_____

Address _____

Phone_____ Relationship to Child_____

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Media and Photograph Release Form
2021-2022

- ☐ I give my permission to have my child's picture taken to be used within the school and or published in, but not limited to, the monthly school newsletter, The Rare Reminder, The Hartford Courant, Wethersfield Life, and preschool DVD presentations.
- ☐ I **do not** give my permission to have my child's picture taken.
- ☐ I give my permission for my child to participate in a videotape of his/her class. I understand that the videotape might be used for, but not limited to, classroom use and the training of future teachers.
- ☐ I **do not** give my permission for videotaping.

Social Media

- ☐ I give my permission for my child's photograph to be posted on the WUMC Preschool website and/or WUMC Preschool Facebook page. **I understand that my child will not be identified by name in any photographs used for these purposes.**
- ☐ I **do not** give my permission to have my child's photograph posted on the WUMC Preschool website and/or WUMC Preschool Facebook page.

Child's Name

Parent's Signature

Date



Faith Development Curriculum

Our program will offer opportunities for faith development that will be gently woven through daily activities. Faith development activities will be relevant and age appropriate. Since faith building in young children is a gradual process, we have developed general guidelines for the different levels of the program.

THREE YEAR OLDS

Our goal is to build an understanding that:

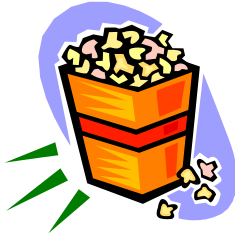
- . God Loves and takes care of them
- . God is good
- . God made the world
- . They can pray to (talk with) God
- . They can thank God
- . God sent Jesus
- . Jesus was part of a family
- . Jesus loves children and is their friend
- . The Bible is a special book and has stories about God and Jesus
- . God and Jesus want them to help others
- . Christmas is when Jesus was born
- . They can remember Jesus at Easter

FOUR YEAR OLDS AND PRE-K

The concepts listed above are augmented by building and understanding that:

- . God is great
- . God listens to their prayers
- . Jesus shows them how to love and care for one another
- . The Bible tells stories about people who loved God and Jesus
- . They can learn from stories in the Bible

Faith development activities include an opening prayer (or prayer song) and a prayer before snack, faith and Christian songs during “Music Time,” and Bible stories.



WUMCP

Food Policies

After meeting with our nurse consultant and reviewing the many needs of children with allergies in our Preschool, we have decided on the following food related policies. We appreciate your support in this matter.

Our Preschool is *PEANUT & TREE NUT FREE.*

Snack Time

We are asking that each family send in two boxes of the following “SAFE” snacks. *If the ingredients label states “May contain trace amounts of peanuts, and/ or tree nuts” or “manufactured in a peanut or tree nut processing facility,” please select an alternate brand.*

Nabisco brand Honey Maid Graham Crackers - plain or cinnamon (NO chocolate)

Nabisco brand Teddy Grahams - plain or cinnamon (NO chocolate)

Crackers - Nabisco brand Ritz, Keebler brand Town House or Club crackers, Nabisco brand Saltines (NO “low sodium” which contains milk)

Rold Gold brand pretzels, sticks or twists - plain (not flavored)

Pepperidge Farm brand Goldfish - plain or pretzel (NO cheese)

Raisins

Cold water will be served at snack time.

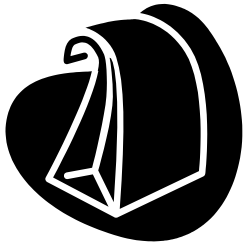
Other Supply Needs

We would appreciate it if everyone would send in a large package of 5 oz. paper/plastic cups, and a package of napkins. Also, donations of tissues, Clorox disinfecting wipes, and/or **FOAMING** hand soap are always appreciated.

Thank you.



Lunch Club



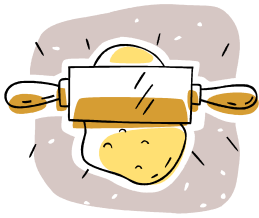
LUNCH CLUB: Lunch Club is offered ONLY on Monday through Thursday from 11:15 to 12:00 for the afternoon class only. Children have the option to come in early before their school day begins. This will give your child a chance to eat with friends, sing songs, play games, and become better acquainted with other students and teachers. The cost per lunch club date is \$7.00. Payment, by cash or check, should be placed in an envelope and placed in the blue payment box located in each classroom. Please remember we are a peanut and tree nut free school. Children must bring a lunch and drink (with ice pack) from home for Lunch Club. Please label your child's lunch box with their name, thank you.

Birthdays

We recognize the importance of this special day and will be celebrating with non-food activities. Each class will highlight your child in a unique way, (i.e. birthday crowns, cards, gift bags, special seats of honor, photographic bio's, etc...) Your child is also welcome to bring in his/her favorite book to share or donate that day. As always, your suggestions and thoughts would be appreciated by your child's teacher.



Cooking and Baking



Cooking experiences are vital learning opportunities for your child. We will post the cooking menu and ingredients outside each classroom or at doors on a unit-by-unit basis. We request that you review and sign the list for your child's participation.

We appreciate your understanding in this matter. Any questions should be directed to your child's classroom teacher.

Holidays

We will continue to post "safe" food selections outside of each classroom or at entrance doors. Parental approval sign-offs for special holiday snacks will be posted by your child's teacher.





Optional Enrichment Programs



The WUMC Preschool has a number of enrichment programs for your child in addition to the regular Preschool classes. A description of each of the programs follows and additional information will be available throughout the summer and fall. If you are interested in signing up for any of the programs, please feel free to contact Beth Warweg (Director) or Stephanie Anderson (Assistant Director) or any of our teachers at 860-529-2025, Ext. 124 or 115.

PLUS Program

The **PLUS Program**, **P**reschoolers **L**earning and **U**sing their **S**kills, focuses on developing gross motor skills and fine motor skills, through games, sports, and art activities, while teaching cooperation, sportsmanship, respect and teamwork. Activities, for our 4 & 5 year olds, include circle time, exercise activities, a variety of skill-building sports and games, art projects, snack, and story time. Also, included in our “Treasure Hunt Tuesday” schedule are activities such as outdoor play, parachute play, obstacle courses, basketball, and bingo to name a few. The **PLUS Program** classes meet twice a week, on Tuesday and Thursday mornings from 8:45 – 12:00p.m. There are six 5-week sessions. Lunch club is included with each **PLUS Program** class.

Creative Arts +

The **Creative Arts + Program**, for 3, 4, & 5 year olds, engages the children in the world of music, art, movement, drama and literature. In addition, children enjoy a “PLUS”-style component designed to boost large muscle development through a mix of exercises and skill-building games. **Creative Arts+ Program** classes meet twice a week, on Monday and Wednesday mornings from 8:45 – 12:00 p.m. Our afternoon Creative Arts+ program, pending availability, runs Monday and Wednesday afternoons from 11:15 – 2:30 p.m. There are six 5- week sessions. Each session revolves around a separate theme. The teachers continually revise the program so that the children explore new ideas every year. Using musical instruments, puppets, songs, poetry and artwork, children explore the arts while having fun with friends. A variety of materials, from beanbags and balls to a parachute and hoops support the “PLUS” component. Lunch Club is included with each Creative Arts + class.

Little Explorers

The **Little Explorers Program** offers our 3 year old students an opportunity to enhance their motor skills with hands-on activities as they explore a different thematic unit each session. Some of the areas of exploration and discovery are Colors of the Rainbow, God’s Creations, and Soaring through Space. The children will see God’s creation through books and science exploration. Movement and music will also be incorporated into the class to enhance the themes being discovered. Beginning in October, Little Explorers meets on Tuesdays and Thursdays from 11:15 a.m. to 1:15 p.m. There are six sessions. Come explore with us! Lunch Club is included with each Little Explorers class.