Castlegar & District Public Library
1005 Third St Castlegar, BC V1N 2A2
Tel: 250-365-6611 Fax: 250-365-7765 http://castlegar.bclibrary.ca/

The Castlegar & District Public Library is seeking Summer Reading Club Coordinators to foster a love of reading, spark creativity and provide an activity rich opportunity for children this summer.

Dates: June 7th to August 27th: 30 hours/week, 6 hours/day

Wage: $15.20 per hour plus 13% in lieu of benefits

Duties

- Plan, organize and implement our 2022 BC Summer Reading Club program for children aged 3 – 14.
- Create a welcoming club space with craft tables, murals and library books.
- Promote the program in schools, on social media and local newspaper.
- Plan weekly programs, invite special guests, and prepare crafts and games for all age groups.
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Qualifications

- Completion of grade 12.
- Between the age of 16-30.
- Full-time post secondary student returning to full time studies in Fall 2022.

Abilities & Experience

- Confident communicator.
- Experience working with children.
- Mature, reliable and responsible.
- Strong organizational skills and time management skills.
- Ability to work effectively as a member of a team.
- Energetic with an ability to create a welcoming environment for young people.
- Knowledge of filming and editing videos.
- Comfortable with technology and online tools for delivery and promotion of services (Facebook, Zoom, Canva, Instagram, Tik Tok, etc.).
- Arts/crafts, drama and storytelling skills.
- A love of reading and libraries.

The Castlegar Public Library invites applications from all qualified individuals. The Library is committed to employment equity and diversity in the workplace and welcomes applications from visible minorities, first nations, persons with disabilities, and persons of any sexual orientation or gender identity.

Please submit a resume to the Castlegar & District Public Library by May 14th by email: lzaytsoff@castlegarlibrary.com or in person.

Contact Information:
Laura Zaytsoff
Children's, Youth, and Outreach Librarian
1005 Third St.
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250-365-6611
Email: lzaytsoff@castlegarlibrary.com