

Create Print Materials with LibraryAware

PRACTICE EXERCISE - Create a Book Flyer

STEP 1: Choose a template.

You can search for a book flyer template from the **HOME** tab at the top of LibraryAware. Or select the **FOLDERS** tab, open the folder you would like your flyer to be saved in, then select the **Create Item** button.

- Search using keywords related to a topic, genre, author, or title. Keywords to try: For
 Fans Of and While You Wait. Find more keywords to try.
- Use the **Refine** column on the left to limit to the format **Flyer-Books**.

Note: To browse all book flyer templates, don't enter any search terms or keywords. Simply use the Refine column on the left to limit to the format Flyer-Books.

• Select a template and click the **Create** button. The template will open in the <u>Drag & Drop Editor</u>.

STEP 2: Change the text.

<u>Change the text</u> in the template -- title, callouts, subject headings/appeal factors, etc.

- Select the text area to edit.
- Highlight the text you want to change.
- Enter new text.
- Make sure to **Save** when you are done.

Pro tip! Select the **gear icon** and turn on **Gridlines** to help align your images and other elements.



STEP 3: Swap book jackets.

Need to swap a book jacket image for one of your choosing?

- In the flyer, select an existing book jacket image. The LibraryAware Image Selector will open.
- Choose the **Book Jackets** tab and search for the book.
- Use the **Select Jacket** button to add the book to your flyer. The jacket image will be added sized to that of the original image.
- Need to re-size? Use the corner handles to enlarge or shrink the image. Use the Fill button on the image editing toolbar to fill the image frame.
- Happy with the image? Select **Accept** from the image editing toolbar.

Pro tip! Use NoveList Plus to quickly find <u>recommended titles</u> related to the theme or topic of your flyer.

STEP 4: More ways to customize.

Our templates can be customized as little or as much as you'd like. Here are some commonly used customization options:

- Change the font or font size.
- Add or change a background color.
- Add and edit images.

See all editing options.

Pro tip! Being consistent across all your marketing materials ensures audience recognition. Take some <u>tips from our graphic designers</u> and give your LibraryAware creations a professional look the easy way!

